



OREGON  
ASSOCIATION  
OF REALTORS®

## **Candidate Instructions and Information To File for Oregon Association of REALTORS® President-Elect**

Enclosed is information on the minimum qualifications for the offices of Oregon Association of REALTORS® President-Elect and campaign rules. If you feel that you meet these minimum qualifications and wish to be considered as a candidate for office, please complete the following and return to the Association Office by **March 1, 2020 no later than 5:00 p.m.**

1. Complete the appropriate application form, making sure that all dates and other information are correct. Don't forget to sign and date. Also sign the statement indicating that you have read and understand the campaign rules and that you agree to abide by them.
2. Submit a type-written statement, **not to exceed one page, double-spaced**, stating why you wish to be elected to the position and why you should be elected.
3. Submit a Personal/Business Resume, not to exceed one page front and back, indicating your professional and REALTOR® experience and involvement. Information should be presented in the following order:
  - Personal information
  - Business information and accomplishments
  - REALTOR® organization experience and involvement
    - Local
    - State
    - National
  - Civic involvement

The information on the Application will be verified and reviewed by the Election Committee. If the Committee determines that you meet the minimum qualifications for the office, you will be notified accordingly. Your application, written statement (#2), and your resume (#3) will be sent to the Association Board of Directors prior to the meeting at which the election shall take place. **The information you submit, provided it complies with the above, will be sent to the Directors exactly as received.**

Please be prepared to make a five (5) minute presentation, **no longer**, regarding your candidacy at the Board of Directors meeting.

**Failure to submit any of the information above by the deadline stated will prohibit you from candidacy.**

If you have any questions, please call the Association office.